THE MINUTES OF THE 6TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE SANTOSH UNIVERSITY HELD ON 17/06/2016 (FRIDAY) AT 12:00 NOON IN THE CONFERENCE ROOM OF THE SANTOSH UNIVERSITY.

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The members of the IQAC who were present in the meeting the Attendance list is attached in this regard.

At the outset, the Vice Chancellor Dr. V K Arora welcomed all The Members of the IQAC and informed that the Peer Team has visited Santosh University, Ghaziabad, NCR Delhi from 03.11.2015 to 06.11.2015 for accreditation of the University. It was also informed that the National Assessment and Accreditation Council [NAAC] vide their letter No. F.19.26/EC[SC-10]/DO/2015 dated 23.11.2015 [copy enclosed] has conveyed the Accreditation of the Santosh University, Ghaziabad, NCR Delhi with a **Cumulative Grade Point Average [CGPA] of 2.56 on a four point scale at "B Grade valid for a period of 5 years from 16.11.2015.**

The Vice Chancellor appreciated the efforts made by all Heads of the Departments, faculty members and non - teaching staff during the NAAC Accreditation Inspection.

QUATERLY REPORT FOR THE YEAR 2015-16

The IQAC quarterly report for the year 2015-16 in the prescribed format is as under:-

1. Name of the Institute: **Santosh Medical College & Hospital and Santosh Dental College & Hospital**

2. Address of the Institute **No. 1, Santosh Nagar, Ghaziabad – 201009 (U.P.)**

   Telephone **0120 – 2741141 / 42 / 43**

   IQAC E-Mail santosh@santoshuniversity.com

3. Name of Convener Brig (Dr) Paramjit S Dhot, VSM

4.   Date of establishment of IQAC: 09-10-2013

5.   IQAC Committee :   The same is as under

(i) Head of the Institute:

1. Dr. V. K. Arora, Vice-Chancellor   - Chairperson

(II) Few Senior Administrative officer:

2. Dr. Yogesh Tripathi, Dean, Medical Faculties   - Member
3. Dr. Manoj Goyal, Dean, Dental Faculties   - Member
4. Dr. B. R. Sharma, Dean Research   - Member

(III) Three Teachers:

5. Dr. Alka Agarwal, Professor & Head of Paediatrics   - Member
6. Dr. M. Itagappa, Professor & Head of Biochemistry   - Member
7. Dr. S. V. Singh, Professor & Head of Prosthodontics   - Member

(IV) One member from the management:

8. Sh. D. Balram, Nominee of the BOM   - Member

(V) Two nominee from local society, Students and Alumni:

9. Sh. J. Kamalakannan, Finance Officer   - Member
10. Sh. G. Arivazhagan   - Member

(VI) Two nominee from employers / Industrialists / Stakeholders :

11. Dr. R. K. Sharma, Controller of Examinations   - Member
12. Sh. A. Uthirapathy   - Member
13. Sh. M. Ilayaraja   - Member

(VII) One of the senior Teachers as the coordinator / Director of the IQAC:

14. Dr. Paramjeet Sigh Dhot, HOD of Pathology
    & Dean [Administration]   - Coordinator
15. Sh. V. P. Gupta, Registrar   - Member Secretary

6. Academic Programmes conducted in the Institute / College

Sl. No.	Name of the Programme	Sanctioned Intake	Actual Number of Total Students
1	MBBS	100	600
2	MD – Physiology	05	12
3	MD – Biochemistry	01	3
4	MD – Pathology	02	6
5	MD – Pharmacology	03	9
6	MD – Microbiology	02	6
7	MD – Forensic Medicine	01	3

8	MD – Comm. Medicine	02	5
9	MD – Anaesthesia	04	12
10	MS – Ophthalmology	03	9
11	MS – ENT	02	6
12	MD – Psychiatry	01	3
13	MD – General Medicine	04	12
14	MD – Paediatrics	03	9
15	MS – General Surgery	04	12
16	MD – Chest & TB	01	3
17	MS – Obs. & Gyn.	02	6
18	MS – Orthopaedics	01	3
19	Dip. – Clinical Pathology (DCP)	02	4
20	Dip. – Forensic Medicine (DFM)	01	0
21	Dip. – Public Health (DPH)	02	0
22	Dip. – Anaesthesia (DA)	03	6
23	Dip. – Ophthalmology (DO)	02	4
24	Dip. – ENT (DLO)	02	4
25	Dip. – Psychiatric Medicine (DPM)	01	2
26	Dip. – Child Health (DCH)	02	4
27	Dip. –Tuberculosis &Chest Diseases (DTCD)	01	2
28	Dip. – Obs. & Gyn. (DGO)	02	4
29	Dip. – Orthopaedics (D. Ortho.)	02	4
30	Ph.D – Anatomy	--	16
31	Ph.D – Physiology	--	8
32	Ph.D – Biochemistry	--	12
33	Ph.D – Microbiology	--	16
34	Ph.D Pharmacology	--	7
35	Ph.D – Comm. Medicine	--	3
36	Ph.D –TB &Chest	--	4
37	Phd – Clinical Psychology (Department of Psychiatry)	--	4
38	Phd – Hematology	--	0
39	Ph.D – Obs. & Gyn.	--	1
40	M.Sc. – Anatomy	20	0

41	M.Sc. - Physiology	20	0
42	M.Sc. – Biochemistry	20	6
43	M.Sc. – Microbiology	20	19
44	BDS	100	500
45	MDS – Prosthodontics and Crown & Bridge	03	9
46	MDS – Periodontology	02	6
47	MDS – Oral & Maxillofacial Surgery	02	6
48	MDS – Conservative Dentistry and Endodontics	02	6
49	MDS – Orthodontics and Dentofacial Orthopaedics	02	6
50	MDS – Paediatric & Preventive Dentistry	02	6
51	MDS – Oral Pathology& Microbiology	03	9
52	Ph.D. – Maxillofacial Surgery	--	3
53	Ph.D. – Orthodontics	--	1
54	Diploma in Dental Mechanic	20	6
55	Diploma in Dental Hygienist	20	45

7. **Quality of the Faculty:**

a) How many of the faculty possesses degrees of – MD/MS/MCh/ DM/MDS/PhD

(Highest acquired qualification by the faculty shall be counted)

All the Faculty possesses the required Degrees of MD/MS/MDS/Ph.D
b) Number of Research Publications to their credit excluding the journals published by the Institute / College 2015-16: -   20

Number of Research Publication to Faculty Credit are Adequate.

8. **Criteria wise Quality Assessment and Recommendations:-**

a) **Curricular Aspects:**

1) Curriculum has been designed with institutional goals and objectives, relevant to regional, national and international needs. It is

updated regularly keeping in mind the suggestions given by the faculty and students in the feedback forms. To update the curriculum, feedback is also taken from the alumni, parents.

2) Wide publicity and transparency in the admission process is ensured.

4) In the effort to give impetus to programmes/courses having potential of providing employability to the pass outs (by combining various disciplines), it was suggested by the IQAC that autonomy of operation of such programmes needs to be further expanded.

5) Redundancy /replications in the UG and PG Programmes have been largely taken care of at the time of customizing the course curriculum.

6) Soft skills such as communication skills, leadership skills, personality development etc. have been taken up as components of central training facility.

b) Teaching, Learning and Evaluation:

1) To ensure teacher quality, persons with higher qualifications, experience and research papers are employed and maximum number of sanctioned post are filled up. Norms of central, state, UGC and other funding agencies are strictly adhered to in recruitment process.

2) Faculty are being sent regularly for teacher's training programmes to Regional teacher's training centre at Maulana Azad Medical College , Delhi.

3) The academic audit is being carried out and includes an assessment based on 10 point scale pertaining to teaching dimensions by subject knowledge, planning and delivery, class control, communication and concern for students.

4) Virtual class rooms with e-learning are being set up.

5) Tutorials with problem based learning and self learning are being encouraged.

6) Simulation and cadaver laboratory for development of clinical skills is being used frequently.

7) The university is connected to whole of India via internet, cloud server helping the students access to unlimited teaching. and learning resources.

8) The Departments/ faculties are inviting guest speakers from other Institutions/ Industry to enrich the knowledge base of students through sharing of ideas and good practices.

9) The rural outreach programme of the university has been strengthened by increasing the number of villages adopted /visited.

c) Research, Consultancy and Extension

1) Orientation programme in Ph.D. courses is being held 6 -7 times in a year and rest of the times the students are working in the department.

2) Research funds are being provided by the Institute for procuring consumables and equipments for research projects.

3) The Department Research Committees have been sensitized to allot such research topics, to the research scholars, which have contemporary relevance. Students are being encouraged to put up projects for funding from ICMR.

d) Infrastructure and Learning Resources:

The library is automated.

e) Student Support and Progression:

1) Coaching for helping the poor students is being organized for professional examinations. Quiz programmes are being organised for slow learners. Programmes are being conducted for personality development, communicative English, stress management.

2) Safe access for the physically challenged students has been provided in all buildings.

3) Student Grievances Committee is functioning to address all student problems.

4) Student feedback on infrastructure and other facilities like library and sports facilities etc is taken regularly to improve the facilities according to the needs.

f) Organisation and management:

1) Weeding of obsolete records, developing tools to monitor disposal of priority items, dak management system to monitor pendency etc. is being carried out efficiently.

2) An innovative grievance mechanism was initiated wherein the Vice-chancellor listened to the problems of various sectors by inviting few representatives and resolving their problems.

5) Meetings of senior officers of the University are held regularly. These meetings are in the nature of brain-storming sessions reflecting administrative, academic and financial management of the University.

g) Other Actions:

1) The University has framed and published its Vision for the future which is adequately publicized on the Santosh University website and "Santosh Shines" newsletters is being published regularly .

2) IQAC has been created at the Department and Faculty level which are responsible for working on quality initiatives and implementation of University IQAC's recommendation.

3) The Santosh University Newsletter publishes regularly about the new initiatives and benchmark achievements made by the Faculty members, departments and other constituent units of the University.

4) The university has adopted the UGC Regulations on appointment and promotion of teachers. The said guidelines provide for student assessment of teachers and measurable quality output parameters on which career progression of teachers would depend.

9.   CONCLUSION:

Greater focus on performance, curricular reforms, better human resource management, schemes to promote high quality research and technology-assisted monitoring mechanism are being manifested to provide holistic quality education to the students to make them accompolished medical professionals. Continuous efforts are being made to keep on improving the quality of teaching, learning, assessment and to meet the requirements and aspirations of the society and clientele and match the exponential advancements in the medical field.

The meeting came to an end with a vote of thanks to the Chair.

[Brig Dr Paramjit S Dhot]
Coordinator
Prof. & Head of the Dept. of Pathology
& Dean [Administration] of
Santosh Medical College

[V P Gupta]
Registrar & Member Secretary
Santosh University, Ghaziabad.

[Dr. V K Arora]
Vice-Chancellor & Chairperson
Santosh University

SANTOSH MEDICAL UNIVERSITY
GHAZIABAD

INTERNAL QUALITY ASSURANCE CELL (IQAC)

YEAR 2015-16

ACTION TAKEN REPORT ON MEETING HELD ON 17/06/2016

1. Name of the Institute   **Santosh University**
(Santosh Medical College & Hospital and Santosh Dental College & Hospital)

2. Address of the Institute   **No. 1, Santosh Nagar,**
                                      Ghaziabad – 201009 (U.P.)
        Telephone   **0120 – 2741141 / 42 / 43**
        IQAC E-Mail   santosh@santoshuniversity.com

3. Name of IQAC Coordinator   Brig (Dr) Paramjit S Dhot, VSM

4. Date of establishment of IQAC   09/10/2013 vide notification
                                           No. SU/N/2013/462

5. IQAC Committee   held on 17/06/2016 and the following were present:

1. Dr. V. K. Arora, Vice-Chancellor   - Chairperson
2. Dr. Yogesh Tripathi, Dean, Medical Faculties   - Member
3. Dr. Manoj Goyal, Dean, Dental Faculties   - Member
4. Dr. B. R. Sharma, Dean Research   - Member
5. Dr. Alka Agarwal, Professor & Head of Paediatrics   - Member
6. Dr. M. Itagappa, Professor & Head of Biochemistry   - Member
7. Dr. S. V. Singh, Professor & Head of Prosthodontics   - Member
8. Sh. D. Balram   - Member
9. Sh. J. Kamalakannan   - Member
10. Sh. G. Arivazhagan   - Member
11. Dr. R. K. Sharma, Controller of Examinations   - Member
12. Sh. A. Uthirapathy   - Member
13. Sh. M. Ilayaraja   - Member
14. Dr. Paramjit Singh Dhot,
    Professor of Pathology & Incharge of Blood Bank   - Coordinator
15. Sh. V. P. Gupta, Registrar   - Member Secretary

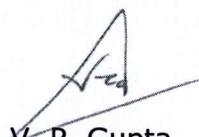**Action taken on recommendations of the IQAC**

S. No	Recommendations of the IQAC 2013-14	Action Taken
1	**a. Curriculum Aspects** i. Regular feedback to be taken from students and faculty.	Regular feedback are being taken

		ii. Autonomy of operation of programmes/ processes having potential of providing employability	Campus recruitment cell to be strengthened
		iii. Soft skills such as communication skills, leadership skills and personality development to be strengthened.	Being pursued
2		**b. Teaching Learning Evaluation**	
		i. Regular teacher assessment to be carried out during academic audit.	Academic Audit team is following work regularly
		ii. National Mission For Education through Information & Communication Technology (NMEICT) programme facility are available and has been connected to the National Knowledge Network (NKN), an MHRD initiative. It caters the entire university campus by providing excellent internet connection. It also offers links through the university website to various e-resources available throughout the world. The Centre also provides 24x7 facilities to faculty members as well as the research scholars in their hostels through optical fibre/an effective Wi-Fi networking.	Facilities are being used by faculty and research workers
		iii. It is recommended that luminaries in various medical fields be invited regularly to expose the faculty, PG & UG students to the modern prints in research in academic globally.	Lectures by luminaries are being conducted
		c. Research, Consultancy and Extension	
		i. Evaluation of Ph.D. students by the core committee should be carried out in three months to assess the work done by students.	Work being processed as per the recommendations
		d. Infrastructure and learning resources	
		i. Peer reviewed journals should be made available in library.	More new journals have been received in the library
		ii. The library automation should be done early.	Internet facilities have been provided

	e. Student support and Progression	
	i. More coaching facilities for poor students should be organized.	Regular coaching being conducted
	ii. Students Grievance Committee should function regularly.	Functioning regularly
	f. Organization and Management	
	i. IQAC created at department and faculty level should meet regularly.	Department and faculty level meetings are held regularly
	ii. Encourage faculty members to attend seminars / conferences / guest lectures for e-content development	Initiatives are taken for encouraging towards e-content development

Dr. Paramjeet Sigh Dhot   Sh. V. P. Gupta